



**St Catherine's is a community in which all can grow in the love and knowledge of God,
themselves and the world in which we live.
Be who God meant you to be and together we can achieve.**

St Catherine of Siena Primary School Car Parking Policy

St Catherine of Siena Primary School takes the health and safety of pupils, staff and visitors seriously. This policy has been formulated with the pupils, staff, visitors and deliveries in mind.

Whilst the school cannot control parking outside its boundaries, parents of children attending the school are asked to park within the law and with consideration for other road users, pedestrians and our immediate community.

The school accepts no responsibility of liability whatsoever for any damage caused by any means to vehicles parked on the school grounds, their contents or persons travelling as passengers to drivers.

The following generic safety controls apply:

- A 5mph vehicle limit applies throughout the school site.
- All drivers must exercise due care and attention when manoeuvring and must conduct a visual risk assessment.
- Cars must be parked in the allocated spaces.
- Parking is at the user's own risk and responsibility is not accepted for accident, damage or loss.
- Visitors and contractors should use the Intercom at the pedestrian gate to call Reception to gain entrance to the site. They must report to the school office on arrival and sign in.
- Access for grounds maintenance is covered within the contract between the provider and the school.
- All permitted drivers arriving after the automated gates are shut are able to open the gates with their access fobs. The gates will then close automatically.

Parents

We ask that parents and carers please help us to ensure our children are kept safe. Our school entrance and car park area is problematic and demands care and vigilance.

Parking within the school grounds is restricted to staff and official visitors.

Parents/guardians should not use the car-park as a drop off at any point during the school day.

Parents must **not** park on the double yellow lines in front of the school.

Parents arriving late to school must park outside the school grounds and walk their children to the office to register their child/children. Parents arriving to collect their child/children within the school day must park outside the school grounds and walk to the school office. Parents should use the intercom at the pedestrian gate to contact the school office to gain access.

Official Visitors

Visitors and contractors who park in the car park are responsible for ensuring that the school office is made aware of their vehicle registration.

Visitors should not block in other vehicles and must adhere to the designated car-parking bays.

Staff

Members of staff must park courteously and within the designated parking bays.

Disabled / Medical

There is a marked disabled parking space for blue badge holders within the car park. Parents / visitors using this space must display their blue badge prominently.

If a parent / guardian needs to park close to school on medical grounds, they need to request permission to temporarily park in the school car park. All temporary car park requests will be reviewed weekly.

Thank you for your co-operation in keeping our children safe.

Agreed

March 2025

To be reviewed

March 2027